

MAYOR AND COUNCIL
PUBLIC HEARING
Tuesday, March 8, 2005, 7:00 p.m.

Text amendments to Sections 416-427 of the Zoning Ordinance and Subdivision Regulations-
Rick Stup

Zoning Ordinance–Report attached
Gives brief overview of each ordinance in question

Draper Sutcliff–1319 Rosemont Drive–speaks about Industrial Districts in Brunswick. Believes we need separate ordinance to cover “downtown light industrial zone.”

Rick-Brunswick doesn’t currently have “light industrial zone.” Would need to be created and added to Master Plan.

Bill Hopwood–604 West Potomac Street–States concerns about changes to his property. Proposed changes would make some of his parcels unbuildable.

David Adams–7203 Ridge Road, Frederick–Planner of Bill Hopwood’s. Proposed changes would severely restrain light industrial properties. Believes downtown light industrial zone should be enacted.

Mayor-As he sees it, changes begin the text after Section 19.6. Setbacks will remain unchanged.

Rick-Lots of Record deal with larger tracts. Access to properties will not be affected. Not intended any changes will affect downtown properties.

Castle-What differentiates small from large parcels?

Mayor-Expresses interest in same question.

Stup-Anything zoned falls under current requirements.

Smith-Are the areas in question even affected under the proposed changes?

Stup-They are not. Planning Commission can always modify Bulk Requirements.

Bell-Under current policy, everything has right to variances, correct?

Stup-The right to variances is limited and specific to each case.

Mayor-Proposal actually seems less restrictive than current ordinance.

Johnson-Ordinance 416 just defines what “Live Entertainment” is, correct?

Stup-Yes. It doesn't hinder establishments such as The Eagles.

Bell-Questions need for sidewalks on new properties, when there aren't other sidewalks on the street currently.

Stup-Sidewalks will be on every street eventually anyway.

Subdivision Regulations--Rick Stup--report attached
Gives Background

No comments.

Mayor and Council Meeting
March 8, 2005, 8:15 p.m.

Call to Order

Pledge

Roll Call--Johnson, Smith, Greenfield, Stull, Castle, Bell; all present

Mayor's Remarks

Last month, Craig Watson from Community Legacy delivered report to Council. He would like Council comment.

There will be a closed meeting on March 17, 2005 with Bond Counsel.

The Empty Bowls Banquet will be held March 17, 2005...Mayor reads Proclamation.

East Potomac Street will go for bid again. View Engineering cleared City to proceed with Phase I of project.

A recent article in Frederick News Post declares Brunswick best housing deal in County. This is slightly incorrect due to the article not considering Galyn Manor, which is in the 21758 zip code.

Meetings are being taped and televised.

Approval of Minutes--Jan. 26, Feb. 8, Feb. 15, Feb. 17, Feb. 22, 2005

Motion to approve--Stull

2nd--Greenfield

Vote 6-0

Staff Reports/Committee Reports

Planning & Zoning Reports–Rick Stup

Report attached.

Introduces Jeff Love, Planner I.

Public Works Report–Dick Hauer

Report attached.

Smith-Inquires when old vehicles will be removed from Public Works lot.

Dick-Buyer getting temporary tags to remove them.

Smith-Inquires about 10th Avenue wall that's falling down.

Dave-Wall is in need of repair...will have to see if it's in right-of-way.

Police Report–Chief Rough

Report attached.

Youth Identifications Cards being made at Brunswick Elementary School this weekend.

Waste Water & Water Report–Mike Campbell

Report attached.

Waste Water 2nd shift begins today. MDE audit today. Philip Tobery began at Water Plant today. Curtis Everhart retiring in June.

Events Report–Geri Reynolds

Report attached.

Code Enforcement Report–Dave Dunn

Report attached.

Began meter reading today.

MML meeting Thursday.

Engineering Report–Rick Travers

Report attached.

Citizens' Forum

Joe Harrington–East F Street–Noticed past due amounts on utility bills at last utility meeting. Suggests installing a credit card machine to accept payments by another method.

Old Business

City Organization Chart Amendment–Dave Dunn

Suggests moving Superintendent of Waste Water under direction of Mayor, not Superintendent of Water.

Motion to approve–Stull

2nd–Greenfield

Vote 6-0

New Business

Swearing In–Andy Smother, Police Captain

Brunswick Elementary School Donation Request–Geri Reynolds

Requesting 4 10-visit skate park passes and 4 pool passes.

Motion to approve–Greenfield

2nd–Johnson

Vote 6-0

Proposed Outdoor Park Use Policy–Geri Reynolds

Report attached.

Proposes using same system as City Park reservations for all other City facilities. Small events won't come to Mayor and Council.

Motion to approve–Castle

2nd–Greenfield

Bell–Will people be making money at City locations?

Geri–Events making profits and other extenuating circumstances still come under direction of Council.

Vote 6-0

Closing Railroad Square–Railroad Heritage Weekend Flea Market–Friends of the Library–Beth Johnson

Report attached.

Saturday, April 2nd to close parking spaces from 10-5 to hold flea market. Will include mostly used books from library and local vendors.

Motion to approve–Castle

2nd–Greenfield

Bell–Recommends getting publications out early.

Mayor–Will need a Hold Harmless in place.

Vote 6-0

FY 04 Audit Management Letter

Mayor–States letter is posted on Website.

Dick Goodrich–East C Street–States responses to management letter issues should include exact processes to clear up problems. Whether items are old or new shouldn't matter...new procedures should be implemented anyway. Document what problems have been fixed going forward. Also states 10% of water users are delinquent.

Mayor–We have a real concern. Won't be simply dismissing the report. 2002 & 2003 audit had no reportable conditions, so something has changed.

Sam Rife–K Street–Wonders what council members' opinions of letter are?

Karen Wilklow–City Employee–Most issues in management letter can be explained by never having been done before.

Smith–Have had discussions about letter. Changes are being made and will move forward.

Castle–When water/sewer applies fees placed in accounts, did we use wrong numbers in rate fees? Who does payroll? Administrative Assistant shouldn't be full-time payroll since position is only part time.

Dave–Payroll company can always be used as a back-up.

Castle–Do 68 journal entries change monies or bank recs?

Dave–Those figures are based on audit, not current figures.

Smith–When will monies be up to date?

Dave–Can count on audited figures.

Bell–February 28, 2002 suggested bank recs be done monthly...didn't happen. Personnel issues will go over later.

Dave–Accountant does monthly rec, City Administrator reviews.

Castle–Why was letter dated Nov. 2, 2005, but we didn't receive until Feb.?

Mayor–Letter from Michele Mills was began on November 2nd, but not make available to Mayor or City Administrator until February. November 2nd was end of field audit.

Smith–Hopes Council opinions will be listened to closer in future.

Mayor–Everyone has different views on situation. Time to move forward.

Ordinance 416-423 to amend various sections of the Zoning Ordinance–Rick Stup
Reports attached.

416–no comment

417–Castle–have received favorable remarks from Citizens

418–Bell and Smith–can't support

419–no comment

420–no comment

421–no comment

422–no comment

423–no comment

Motion to approve Ordinance 416-423, except 418–Stull
2nd–Smith
Vote 6-0

Motion to approve 418–Stull
2nd–Castle
Bell and Smith disagree with ordinance.

Vote 3-3, Bell, Smith, Johnson against

Mayor cannot break a tie on an ordinance. Not approved.

Ordinance 424-427 to amend various sections of the Subdivision Regulations–Rick Stup

Report attached.

424–No comment.

425–No comment.

426–No comment.

427–No comment.

Motion to approve Ordinances 424-427–Stull

2nd–Castle

Vote 6-0

Frederick Co. APFO Amendment Discussion–Rick Stup

Report attached.

Motion to forward denial request to BOCC–Stull

2nd–Bell

Vote 6-0

Approved By:_____	Witnessed By:_____
Mayor	City Administrator
_____	_____
Date	Date